

**MINUTES**  
**McLEAN COUNTY GIS MANAGEMENT COMMITTEE MEETING**  
**Friday, January 16th, 2009, 10:30 a.m.**  
**McLean County Highways**

**Members Present**

Paul Russell, Executive Director - McLean County Regional Planning Commission (MCRPC); Doug Grovesteen, Director - City of Bloomington (COB) Engineering; Phil Dick, Director - McLean County (MC) Building and Zoning; Mike Ireland Assessor - City of Bloomington Township (COBT); Mike Hall, Director of Public Works - Town of Normal (TON).

**Members Absent**

Tony Cannon, Executive Director - McLean County 911 (ETSB).

**Others Present**

Khalid Hasan, Director of Regional GIS; Bill Jackson, GIS Coordinator - MCRPC; David Johnston, GIS Technician - MC Supervisor of Assessment's Office; Kevin Kothe, Design Engineer; Troy Olson, Engineering Technician - COB Engineering Dept.; Leah Sweeney, GIS Specialist; Justin Nettleton, GIS Technician, MC IT Dept.; Cassidy Killian, GIS Coordinator, Town of Normal IT Dept.; Eric Schmitt, County Engineer, MC Highway Dept.; Mike Behary, Planner - MC Building and Zoning.

**1. Call to Order**

Mr. Russell noted the presence of a quorum and called the meeting to order at 10:30 a.m.

**2. Attendance**

**3. Consent Agenda**

Mr. Hall motioned to approve the consent agenda as presented, Mr. Grovesteen seconded and the motion carried unanimously.

**4. Items of Business**

No items of business.

**5. Information / Discussion Items**

**A. Orthophotography/LiDAR Project Updates**

Mr. Jackson indicated that a punch list of remaining items was created by the GIS technical group and that an updated list was emailed back to the GIS technical group for review. Replacement tiles were received earlier this week for areas with displacement problems but to date these tiles have not been reviewed in detail. Mr. Jackson said that he had called and left voice mail with the vendor prior to this meeting to get clarification on what the next delivery would be and when it would be received. Delivery of additional tiles was expected for areas where building lean was to be corrected if possible.

**B. GIS Plan Project Kickoff**

Mr. Russell introduced Mr. John J. Kable III, GISP from Baker Cleveland office and Mr. Eric Franitti from Baker's Pittsburgh office. Mr. Kable provided a brief background of Baker and described the ongoing survey and interview process and the scheduling of the project. Mr. Kable indicated that he had spent time on site working closely with members of the GIS consortium and found out quickly how well established McGIS is with a lot of information, data, and coordination. He found it a refreshing change coming from other projects where GIS efforts were just getting started.

About thirty interviews are planned and Mr Kable indicated several more may be added to make the study as comprehensive as possible. After the interviews there will be time for follow-up conversations on-site, via phone, or by email.

Mr. Kable stated that completion of the surveys prior to the interviews would help make the interviews more productive. In addition, any documentation, work flows, organizational charts, and plans provided would be key to putting everything together. Also, it would be valuable to identify additional data for collection and workflows that don't already exist that could be integrated into the plan.

Mr. Kable indicated that he had read the previous GIS plans from 1991 and 1997. He described the 1991 plan as very detailed and the later plan as spear-heading the consortium framework. He thought they were good plans and hoped to build on what the consortium has already accomplished. Overall, he would like the final plan to be usable, affordable, realistic, and most importantly, to provide a framework to build on.

Mr. Kable gave an overview of what options may be presented in the study and encouraged brainstorming, broadening of ideas, and creative thinking and encouraged the group to think about existing boundaries such as funding, communication, interdepartmental relationships and what would be possible if the boundaries did not exist. He also asked the group to think about possible GIS applications useful to their departments. Lastly, Mr. Kable hoped everyone will have fun with the process, keep it interesting, and look forward to an end product. A general discussion ensued.

#### **G. Other Discussion Items that May Arise**

No other items for discussion.

#### **6. Adjournment**

The regular meeting adjourned at 11:30 a.m. The next scheduled meeting of this committee, pending items of business and availability of members, is February 20th, 10:30 a.m. at the McLean County Highway Department.

#### **7. Executive Session**

No executive session was required.

Respectfully Submitted,  
Bill Jackson,  
GIS Coordinator, MCRPC