

MINUTES
McLEAN COUNTY GIS MANAGEMENT COMMITTEE MEETING
Friday, July 17th, 2009, 10:30 a.m.
Government Center Room 404

Members Present

Khalid Hasan, Director of Regional GIS (proxy for Paul Russell) - McLean County Regional Planning Commission (MCRPC); Troy Olson, Engineering Technician - COB (proxy for Jim Karch) Public Works, City of Bloomington (COB); Phil Dick, Director - Building and Zoning, McLean County (MC); Mike Ireland, Assessor - City of Bloomington Township (COBT); Mike Hall, Director of Public Works - Town of Normal (TON).

Members Absent

Tony Cannon, Executive Director - Emergency Telephone System Board (ETSB/911); Paul Russell, Executive Director - MCRPC.

Others Present

Bill Jackson, GIS Coordinator - MCRPC; Joshua Thompson, GIS Specialist - MC Supervisor of Assessments Office (SOA); Justin Nettleton, GIS Technician - MC IT; Cassidy Killian, GIS Coordinator - TON IT; Russ Warren, Senoir Design Engineer - Farnsworth Group.

1. Call to Order

Mr. Hasan noted the presence of a quorum and called the meeting to order at 10:32 a.m.

2. Attendance

Attendance was recorded by Mr. Jackson.

3. Consent Agenda

Mr. Hall motioned to approve the consent agenda as presented, Mr. Dick seconded and the motion carried unanimously.

4. Items of Business

No items of business.

5. Information / Discussion Items

A. Digital Submittals

Mr. Hasan reported that the digital submittal GIS focus group has formed and Mr. Olson will call a meeting next week to begin discussions. Mr. Hasan asked Mr. Hall when the Town of Normal may introduce changes to their manual of practice? Mr. Hall replied that the item is on the Town Council agenda for August under intergovernmental development. He added that they planned to go through a laundry list of manual of practice guidelines and it may take two to three weeks to go through it. Mr. Hall indicated that it would be necessary to include the new Illinois Specifications for Water and Sewer Main Construction language into standards developed. Mr. Dick suggested that discussions to coordinate changes specific to digital submittals could be done through intergovernmental staff meetings.

B. Orthophotography/LiDAR Project Updates

Mr. Jackson reported that all MrSID mosaics with the exception of the County mosaic had been received. Items remaining include replacement of two topographic contour tiles with missing elevation values as well as several TIN and DEM tiles within the Eastside Highway study area. Recent efforts to consolidate into whole tiles revealed the missing data. Mr. Jackson explained that the study area was presented to the vendor as a priority area with emphasis on delivery of topographic contours and orthophotography. These tiles were delivered partially over time.

C. GIS Strategic Plan Update

Mr. Hasan reported that Baker continues to draft interview summaries, with review and follow-ups. Mr. Hall asked when the report with recommendations may become available? Mr. Hasan replied that the expected draft deliverables include: Needs Assessment Report, Strategic Alternatives Report, Phased Implementation Plan Report and Financial Summary. Mr. Hall added these would be useful for budgetary planning for the next fiscal year due in mid September.

D. Other Discussion Items that May Arise

Mr. Warren asked when all the Pinnacle deliverables may be available for purchase and what the costs may be? Mr. Jackson replied that these prices were being finalized as remaining deliverables are being received. Mr. Warren also asked about a previous data subscription arrangement? Mr. Hasan replied that this topic was raised previously and a final determination was made but he did not have the details handy. Mr. Dick suggested to Mr. Warren that he should give heads-up notice for proper preparation to discuss such topics.

6. Adjournment

The regular meeting adjourned at 11:13 a.m. The next scheduled meeting of this committee, pending items of business and availability of members, is August 21st, 10:30 a.m. in Room 404 at the Government Center.

7. Executive Session

No executive session was required.

Respectfully Submitted,

Bill Jackson,
GIS Coordinator, MCRPC