

MINUTES
McLEAN COUNTY GIS MANAGEMENT COMMITTEE MEETING
Friday, September 18th, 2009, 11:00 a.m.
Government Center Room 404

Members Present

Paul Russell, Executive Director - McLean County Regional Planning Commission (MCRPC); Kevin Kothe, City Engineer - City of Bloomington (COB) (proxy for Jim Karch, Director Public Works, COB); Phil Dick, Director - Building and Zoning, McLean County (MC); Mike Hall, Director of Public Works - Town of Normal (TON).

Members Absent

Mike Ireland, Assessor - City of Bloomington Township (COBT); Tony Cannon, Executive Director - Emergency Telephone System Board (ETSB/911)

Others Present

Khalid Hasan, GIS Director; Bill Jackson, GIS Coordinator - MCRPC; Joshua Thompson, GIS Specialist - MC Supervisor of Assessments Office (SOA); Cassidy Killian, GIS Coordinator - TON IT; Justin Nettleton, GIS Technician - MC IT; Troy Olson, Engineering Technician - COB Engineering; John Hendershott, Environmental Health Programs Supervisor - MC Health.

1. Call to Order

Mr. Russell called the meeting to order at 11:05 a.m.

2. Attendance

Attendance was recorded by Mr. Jackson.

3. Consent Agenda

Mr. Hall motioned to approve the consent agenda as presented, Mr. Dick seconded and the motion carried unanimously.

4. Items of Business

No items of business.

5. Information / Discussion Items

A. Digital Submittals

Mr. Olson reported that an initial version of COB digital submittal requirements was drafted by a special technical focus/task group. He added that two meetings had taken place and Mr. Hasan and Mr. Jackson had suggested some useful references. Mr. Olson is thinking of contacting the local surveying, engineering community for feedback. Mr. Hall indicated that revision of the Town of Normal Manual of Practice changes for Water and Sewer would probably be started in late Fall to be on the Council agenda by January at the earliest. Mr. Olson asked Mr. Dick what the County time frame would be for similar ordinance changes. Mr. Dick replied that it would probably occur sometime this winter. Mr. Dick added that he did not think it is necessarily important for a requirement for digital submittal of expedited, preliminary plats,

construction plans, or three lot subdivisions. However, digital submittals for final plats and annexation plats would be required. Additionally, PDF images of preliminary plans would probably be required because they are generally very useful for printing at different sizes and are especially valuable at public hearings as exhibits.

B. Orthophotography/LiDAR Project Updates

Mr. Jackson reported that the mosaics for the 2007 rural and 2008 urban areas were the remaining deliverables. Mr. Jackson explained that these were previously delivered but had unacceptable image artifacts along the edges apparent when the images were displayed together. The vendor was working on a possible solution to this problem. Mr. Jackson added that he was unable to get a current status report from the vendor despite multiple requests. Mr. Jackson indicated he would keep everyone informed.

C. GIS Day 2009

Mr. Hasan reported that ISU is interested in holding a joint GIS Day on Wednesday November 18th 2009. This year the Government Center will be the primary location. Exhibits will be displayed in the County Board room 400 and presentations in room 404. Mr. Hasan indicated that the agenda has not been finalized and asked for suggestions for a theme or title for the program. Mr. Hasan added that GIS Day proclamations have already been signed by IWU, TON and will soon be by ISU, COB and MC. Mr. Dick asked if the public schools had been contacted. Mr. Hasan replied that outreach to area Junior High and High Schools has not been successful despite numerous invitations via email and follow-ups by voice mail. Mr. Hall suggested that the local Career Center and vocational/technical program instructors be contacted. Mr. Dick asked, if the schools or teachers were contacted, what time should they plan on coming? Mr. Hasan replied that they could plan on coming between 9:00 to 5:00 on Wednesday and that special arrangements could also be made to present appropriate topics of interest to individual classes on another day.

D. GIS Strategic Plan Updates

Mr. Hasan reported that interview summaries had all been drafted and sent to each department interviewed. All the drafts have been received from the City of Bloomington with two drafts remaining from the County, including the Health Department. Mr. Hasan explained that it has taken some time because of the work involved and in getting feedback. Mr. Russell anticipated the process speeding up once the drafts are completed.

E. Other Discussion Items that May Arise

Mr. Hasan announced the availability of the topographic data on the internal and public IMS per earlier approval by the Management Committee. Mr. Hasan explained that considerable background work was involved with consolidating the data tiles and grouping them together for optimization of speed and cartographic display. Mr. Hasan encouraged each entity to make their users aware of the availability of this data. Mr. Dick asked if departments needed any special software to view the topographic data? Mr. Hasan explained that the data could be viewed using a standard web browser. Additionally, all published datasets could be loaded into ArcMap as a backdrop.

6. Adjournment

The regular meeting adjourned at 11:30 a.m. The next scheduled meeting of this committee, pending items of business and availability of members, is October 16th, 10:30 a.m. in Room 404 at the Government Center.

7. Executive Session

No executive session was required.

Respectfully Submitted,

Bill Jackson,
GIS Coordinator, MCRPC