

MINUTES
McLEAN COUNTY GIS MANAGEMENT COMMITTEE MEETING
Friday, September 17th, 2010, 10:30 a.m.
Government Center Room 404

Members Present

Paul Russell, Executive Director - McLean County Regional Planning Commission (MCRPC); Jim Karch, Director Public Works - City of Bloomington (COB); Phil Dick, Director - McLean County (MC), Building & Zoning (B&Z); Mike Ireland, Assessor - City of Bloomington Township (COBT); Robin Weaver, Director of Public Works - Town of Normal(TON).

Members Absent

Tony Cannon, Executive Director - Emergency Telephone System Board (ETSB/911)

Others Present

Khalid Hasan, GIS Director, Bill Jackson, GIS Coordinator - MCRPC; Justin Nettleton, GIS Technician - MC IT; Josh Thompson, GIS Specialist - MC SOA; Troy Olson, Engineering Technician, COB; Terri Joyce, GIS Specialist - COBT; John Hendershott, Environmental Health Programs Supervisor - MC Health; Eric Geurts, Project Manager - MC Highway; Russ Warren Senior Design Engineer - Farnsworth Group; Cassidy Killian, GIS Coordinator TON.

1. Call to Order

Mr. Russell called the meeting to order at 10:35 a.m after noting a quorum.

2. Attendance

Attendance was recorded by Mr. Jackson.

3. Consent Agenda

Mr. Karch motioned to approve the consent agenda as presented, Mr. Dick seconded and the motion carried unanimously.

4. Items of Business

GIS Plan - Phased Implementation Options

Mr. Russell explained that though this section of the plan was an item of business taking action could be deferred. Mr. Emanuel presented chapter 6 for 'Phased Implementation Plan Options'. Mr. Emanuel also distributed two additional documents; first a list of questions that the plan was supposed to investigate and second; an annual work plan template for use by each agency.

Mr. Emanuel then reviewed the project status describing previously approved sections of the plan including: GIS Vision, Mission, Values, Objective, Goals, Measures of Success; Needs Assessment; and Strategic Alternatives. He then presented in detail the 'Phased Implementation Plan Options' including: GIS Planning Initiatives; GIS Governance and Coordination Initiatives; GIS Data Initiatives; GIS Technology Initiatives; GIS Staffing and User Education/Support Initiatives; and Additional Recommendations.

To summarize, the draft recommends **'promoting closer collaboration'** by:

- 1) designating department liaisons & forming peer groups to identify needs for annually coordinated agency work plans;
- 2) closer coordination with IT departments of the City of Bloomington, the Town of Normal, and McLean County through quarterly meetings between the IT directors and the GIS management and technical committees;
- 3) annual status reports (at minimum) to the agency executives by the GIS management members; and
- 4) continuation of use and refinement of current Consortium structure as outlined in the existing intergovernmental agreement.

Mr. Russell suggested that an executive summary be prepared to cover these and any other key points. Mr. Emanuel agreed to providing an updated copy of this chapter next week with some minor formatting and content corrections along with an executive summary. Mr. Hasan indicated that he would be available to assist each management member in completing their 2011 GIS work plans.

Information / Discussion Items

A. Aerial Imagery Acquisition - 2011

Mr. Olson reported that the City of Bloomington and the Town of Normal are expecting a revised cost estimate from Shelley Silch at USGS. The present cost estimate ranged between \$300-\$400 per square mile for 6 inch pixel resolution for TON (42 sq. miles) and COB (40 sq. miles).

B. GIS Day

Mr. Hasan reported that ISU had expressed interest in collaboration for GIS Day on Wednesday the 17th of November 2010 and he is following-up. The GIS technical committee has discussed the possibility of increased outreach during that week along with the usual proclamation, cake, exhibitions at the government center and possibly ISU.

C. Other Discussion Items

Mr. Russell introduced the newest member of the management committee, Robin Weaver, Director of Public Works for the Town of Normal.

6. Adjournment

The regular meeting adjourned at noon. The next scheduled meeting of this committee, pending items of business, is October 15th, 10:30 a.m. in Room 404 at the Government Center.

7. Executive Session

No executive session was required.

Respectfully Submitted,

Bill Jackson,
GIS Coordinator, MCRPC