

MINUTES
McLEAN COUNTY GIS MANAGEMENT COMMITTEE MEETING
Friday, October 15th, 2010, 10:30 a.m.
Government Center Room 404

Members Present

Paul Russell, Executive Director - McLean County Regional Planning Commission (MCRPC); Jim Karch, Director of Public Works - City of Bloomington (COB); Josh Thompson, GIS Specialist - McLean County (MC) Supervisor of Assessments, proxy for Phil Dick, Director - MC Building & Zoning (B&Z); Mike Ireland, Assessor - City of Bloomington Township (COBT); Robin Weaver, Director of Public Works - Town of Normal (TON).

Members Absent

Tony Cannon, Executive Director - Emergency Telephone System Board (ETSB/911)

Others Present

Craig Nelson, Director; Justin Nettleton, GIS Technician - MC IT, Khalid Hasan, GIS Director; Bill Jackson, GIS Coordinator - MCRPC; Troy Olson, Engineering Technician, COB.

1. Call to Order

Mr. Russell called the meeting to order at 10:35 a.m. after noting a quorum. Mr. Hasan distributed the corrected July 2010 financial statement.

2. Attendance

Attendance was recorded by Mr. Jackson.

3. Consent Agenda

Ms. Weaver motioned to approve the consent agenda as presented, Mr. Karch seconded and the motion carried unanimously.

4. Items of Business

Mr. Russell indicated that taking action on items of business could be deferred.

GIS Plan:

a) Phased Implementation Plan Options

Mr. Hasan asked the GIS management committee members if they have had a chance to review the 'Phased Implementation Plan Options' with their agency executives. Ms. Weaver replied that she had discussed this with the TON executives and they were generally in agreement. Mr. Karch expressed COB executive support for the plan and so did Mr. Thompson on behalf of McLean County.

b) 2011 Agency GIS Work Plans

Mr. Hasan reported that he is available to assist members with drafting agency work plans for 2011 and further work is needed to fill in the missing details before these could be reviewed collectively. Mr. Hasan also reported that COB and TON have submitted an initial draft of their 2011 GIS work plans. Mr Thompson requested additional time for the County.

Ms. Weaver asked Mr. Hasan for clarification on identified agency needs (Appendix D). Mr. Hasan explained that the needs were organized by category; data, workflow, technology, applications and systems integration. These were also ranked by scale: rank 5 for needs expressed across multiple agencies, rank 4 for single agency need across multiple departments & rank 3 as a single department need, with ranks 2 and 1 representing still lower scales even within single departments. These needs were then prioritized by time frame, with immediate- for less than 6 month; medium- for up to a year; and long range for greater than one year.

c) Cost Estimates

Mr. Hasan indicated that the next deliverable is cost/financial estimate which depends upon approved Phased Implementation Plan Options and coordinated 2011 agency work plans.

d) Final Deliverables

Mr. Hasan expects the final deliverables after all the drafts are reviewed and approved.

5. Information / Discussion Items

A. Aerial Imagery Acquisition

Mr. Olson reported that the City of Bloomington and the Town of Normal are expecting a revised cost estimate from Shelley Silch at USGS by the end of next week.

B. GIS Day 2010

Mr. Hasan reported collaboration with ISU GEOMAP, Department of Geography-Geology and Center for Mathematics, Science, and Technology (CeMAST) for organizing GIS Week 2010. The theme for this year is **‘Educating Our Community - Exploring Our World Through GIS’**. Exhibits and presentations are planned at the Government Center on Wednesday, November 17th and events at ISU on Thursday, November 18th. The location, day and time for the cake cutting and proclamation has not been finalized. Any who wish to make a 15-20 minute presentation should submit a title and presenter name before close of business today. Also, ISU has contacted K-12 teachers in the area for a GIS workshop on Thursday, November 18, 2010. We are also making staff available for other customized programs during the week, so any contacts for follow-up are most appreciated.

C. Other Discussion Items

Mr. Ireland asked when the new GIS web viewer would be available. Mr. Hasan replied that staff is working on it and barring any technical glitches he hoped to have it available by GIS Day.

No other items for discussion.

6. Adjournment

The regular meeting adjourned at noon. The next scheduled meeting of this committee, pending items of business, is November 19th, 10:30 a.m. in Room 404 at the Government Center.

7. Executive Session

No executive session was required.

Respectfully Submitted,

Bill Jackson,
GIS Coordinator, MCRPC