

MINUTES
McLEAN COUNTY GIS MANAGEMENT COMMITTEE MEETING
Friday, April 15th, 2011, 10:30 a.m.
Government Center Room 404

Members Present

Paul Russell, Executive Director – McLean County Regional Planning Commission (MCRPC); Jim Karch, Director of Public Works – City of Bloomington (COB); Phil Dick, Director – McLean County (MC) Building & Zoning (B&Z); Robin Weaver, Director of Public Works – Town of Normal (TON); Terri Joyce, GIS Specialist - City of Bloomington Township Assessor (COBTA) proxy for Mike Ireland, Assessor COBTA.

Members Absent

Tony Cannon, Executive Director - Emergency Telephone System Board (ETSB/911), Mike Ireland, Assessor COBTA.

Others Present

Josh Thompson, GIS Specialist; Justin Nettleton, GIS Technician - MC IT; Eric Guerts, Project Manager – MC Highway; John Hendershott, Environmental Health Program Supervisor - MC Health; Troy Olson, Engineering Technician – COB Engineering; Khalid Hasan, GIS Director; Bill Jackson, GIS Coordinator – MCRPC.

1. Call to Order

Mr. Russell called the meeting to order at 10:35 a.m. after noting a quorum.

2. Attendance

Attendance was recorded by Mr. Jackson.

3. Consent Agenda

Ms. Weaver motioned to approve the consent agenda as presented, Mr. Karch seconded and the motion carried unanimously.

4. Items of Business

A) Coordinate System Update

Mr. Hasan reported that the technical committee recommends adoption of the proposed coordinate system updates (handout distributed) as researched and suggested by the 'coordinate system' focus group. Mr. Hasan also presented an overview of the proposed updates and pros and cons of alternates considered. He also advised that the respective manuals of practice or digital submission requirements of local governments may need updates to reference the published and current McGIS standards. Ms. Weaver made a motion to adopt changes recommended by the technical committee, Mr. Karch seconded and the motion carried unanimously.

B) Implementing the GIS Plan

1) Designating Departmental Liaisons

Mr. Hasan distributed a consolidated list of designated department liaisons as provided by member entities. Some missing designees and changes were discussed and needed follow-up actions identified. Further action was deferred.

5. Information / Discussion Items

A. Maximus Cost Study Update

Mr. Russell reported that McLean County recently contacted MCRPC for participating and contributing to an update of the GIS Recorder fee portion of a broader fee study being conducted by McLean County through a contract with Maximus. MCRPC has been interviewed by Maximus in this regard. Mr. Russell added that the previous study was done by Maximus for the Consortium in 2004.

B. McGIS Website

Mr. Hasan provided an overview of recent structure and content updates to the one-stop Intranet and Internet McGIS website portals.

C. Scheduled Meeting with IT Directors, 20th May 2011

Mr. Hasan informed the group about meeting with the IT Directors scheduled for May 20th. This will be the start of regular quarterly IT Directors/Management meetings. Ms. Weaver indicated that she would be absent due to a prior commitment.

D. ILGISA Spring Conference, RU Ready? April 19th-20th

Mr. Hasan advised the committee that there was still time to register for the Illinois GIS Association (ILGISA) Spring Conference; the theme title is "RU Ready? GIS in Action...in Disasters...in Preparation!", hosted at the I-Hotel in Urbana on April 19th-20th. Mr. Jackson added that this would be a unique conference and encouraged everyone to attend, if possible.

E. Other Discussion Items

No other discussion items.

6. Adjournment

The regular meeting adjourned at 11:03 a.m. The next scheduled meeting of this committee, pending items of business, is May 20th, 10:30 a.m. in Room 404 at the Government Center.

7. Executive Session

No executive session was required.

Respectfully Submitted,
Bill Jackson,
GIS Coordinator, MCRPC