

**AGENDA**  
**McLEAN COUNTY GIS MANAGEMENT  
& IT COMMITTEE MEETING**  
**Friday, May 20<sup>th</sup>, 2011**  
**10:30 A.M.**  
**Government Center, Room # 404**

**1. Call to Order**

**2. Attendance**

**3. Consent Agenda**

- A. Minutes of the April 15<sup>h</sup>, 2011 meeting of the GIS Management Committee
- B. February 2011 - Financial Report

**4. Items of Business**

- A. Updated Standards for Cadastral data (or schema, technical committee recommends adoption)
- B. Implementing the Comprehensive GIS Plan: Designating Department Liaisons
- C. ISGS LiDAR Data Request

**5. Information / Discussion Items**

- A. Implementing the Comprehensive GIS Plan: GIS Technology Initiatives (attached)
- B. Other Discussion Items that May Arise

**6. Adjournment**

**7. Executive Session**

(if required)

## GIS Technology Initiatives:

### Responsibility: IT Committee and GIS Technical Committee

- Establish GIS integration & interoperability with existing IT systems & databases
- Provide institutional IT support for Consortium GIS initiatives
- Manage IT infrastructure: periodic replacement, upgrades of hardware/software
- Assist in acquisition of field equipment: handheld data loggers, laptops, GPS, rangefinder etc. identified by GIS users
- Establish IT network connectivity between Consortium members
- Assign user access privileges consistent with business operation needs
- Develop and maintain field wireless/web/IT network access capabilities
- Collaborate with GIS Technical Committee to utilize and identify 'Commercial Off the Shelf Applications' (COTS) whenever possible
- Collaborate with GIS Technical Committee to develop common 'Service Oriented Architecture' (SOA) web services: geo-coding/routing/AVL/public service requests (e.g. pot-hole)/mass mailings etc.
- Collaborate with GIS Technical Committee to establish criteria for enterprise-wide application development & prioritization protocol

### GOAL/s Served: INTEGRATED GIS, GIS QUALITY and EASE OF ACCESS

#### Gap/s Resolved:

*There is a gap in communications between the GIS Management Committee and the IT Directors, which continues to cause serious issues for day to day operations and longer term collaboration and coordination in technological initiatives.*

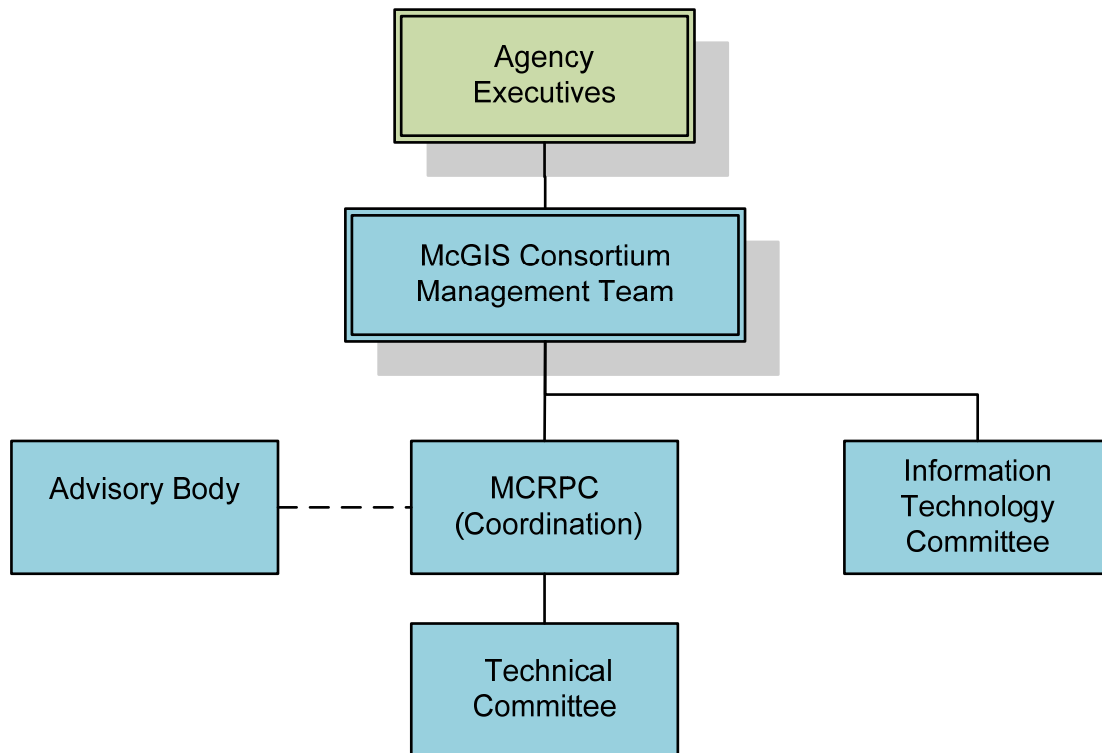
*Minimize redundant efforts- IT hardware/software, coordination in developing common applications.*

## Information Technology (IT) Committee

It is recommended that an Information Technology (IT) Committee be formed comprising of the department directors from the City of Bloomington, McLean County, and the Town of Normal IT departments. The addition of the IT Committee acknowledges the changes in technology that have occurred since the initiation of the Interagency Agreement. This issue has been further exacerbated by the lack of two way communication between the GIS Consortium Management Team and the IT directors. Creation of the IT Committee acknowledges both the role of IT in the support of an Enterprise GIS as well as importance of their involvement in the success of delivering GIS services to regional stakeholders.

Involvement of the IT Committee should be encouraged and institutionalized. The IT Committee should meet quarterly with the GIS Management and Technical Committees. This reflects the critical nature of their role as well as the need for collaboration in order to meet the Consortium's initiatives.

The organizational structure of the Consortium with the addition of the IT Committee is presented in the following Organizational Chart.



### Members

- Director Information Technology, McLean County
- Director Information Systems, City of Bloomington
- Director Information Technology, Town of Normal