

AGENDA

****PLEASE NOTE MEETING TIME****

**MCLEAN COUNTY GIS MANAGEMENT
COMMITTEE MEETING**

****THURSDAY, June 26th, 2003, 2:30 A.M.****

MCLEAN COUNTY HIGHWAY DEPARTMENT

1. Call to Order

2. Attendance

3. Items of Business

A. Cadastral Maintenance

1. Organization and Management Considerations
2. Staffing and Contractor Considerations

4. Information / Discussion Items (Time Permitting)

- A. Minutes of the May 16th, 2003 meeting of the GIS Management Committee
- B. April, 2003 Financial Report
- C. Street Maintenance
- D. Intranet Map Server
- E. Digital Submittal of Plats
- F. Addressing Subcommittee
- G. GPS Acquisition Progress
- H. Other Discussion Items that May Arise

5. Adjournment

6. Executive Session

MINUTES

MCLEAN COUNTY GIS MANAGEMENT COMMITTEE MEETING FRIDAY, May 16th, 2003, 10:30 A.M. MCLEAN COUNTY HIGHWAY DEPARTMENT

Members Present

Paul Russell, Director - McLean County Regional Planning Commission; Mike Hall, Director of Public Works - Town of Normal; Phil Dick, Director of Building and Zoning - McLean County; Mike Ireland, Assessor - City of Bloomington Township; George Drye, Director of Engineering and Water - City of Bloomington; Bill Gamblin, E911 Administrator - McLean County E-911.

Members Absent

Others Present

David Mather, GIS Coordinator - McLean County Regional Planning Commission; Bill Jackson, GIS Programmer/Analyst - McLean County Regional Planning Commission; Stephen Sochotsky, GIS Specialist - Town of Normal; Bayo Adanri, Town Planner - Town of Normal; Kevin Kothe, Information Systems Engineer - City of Bloomington; J. R. Subbert - Assessor's Office - McLean County; Matt Hughes, GIS Specialist - McLean County Regional Planning Commission; Kevin Walter - Assessor's Office - McLean County; David Dodson - Town of Normal Intern; John Hendershott - McLean County Health Department; Ken Emmons, City Planner - City of Bloomington.

1. Call to Order

The meeting commenced at 10:40 a.m.

2. Attendance

3. Items of Business

A. Cadastral Maintenance

Mr. Hughes updated the committee on progress with the conversion of the cadastral database to geodatabase format. He noted that there are definite benefits realized from the geodatabase model in tests he had performed. He estimated that time for building new subdivisions could be cut in half with the new model. Feature-linked annotation would provide immediate benefits in the annotation dimensions because annotation is created automatically from the line work. Mr. Russell inquired whether these time benefits would complicate the matter of determining whether we need another person. Mr. Dick stated that the County could not look at an increase in funding to help with cadastral maintenance unless they knew for certain the cadastral map book would be ready by the end of the year. Mr. Hall stated that the consortium must be totally in maintenance mode by the end of the year. He further stated that staffing needs should be assessed after the cadastral backlog was taken care of, and asked what could be done internally amongst the local governments to take care of the maintenance backlog issue. Mr. Mather stated that proposals and presentations should be sought from contractors for cadastral maintenance.

4. Information / Discussion Items

A. Minutes

Received as presented.

B. February Financial Report

Received as presented.

C. Street Maintenance / Street Map

Mr. Jackson stated that the 36"x36" street map was available for download on the IMS server. Mr. Jackson stated that various individuals had reported finding errors in the street map and that some changes needed to be made. Mr. Gamblin stressed that original source documents must be checked before implementing changes. He further stated that often reported errors are not legitimate, but simply disgruntled individuals who don't like the name of the street they live on.

D. Intranet Map Server

Mr. Jackson stated that a number of updates had been made to the IMS server, including new zoom buttons and an area measuring tool useful to the assessment office for determining acreage's of soils. Mr. Jackson added that a new IMS server had been purchased and installed. Mr. Hall stated that the new server was running faster. Mr. Jackson stated that the IMS machine was being jointly used as a license server for consortium GIS software.

E. Digital Submittal of Plats

Mr. Drye stated that hopefully the changes for implementing digital submittal will go before the Bloomington City council in June. Mr. Hall stated that the Town of Normal digital submittal plans would be reviewed by council at a later date.

F. Addressing Subcommittee

Mr. Gamblin stated that the street names database was now on the mcgis.org website for review and download by the public.

G. GPS Acquisition Progress

Mr. Gamblin stated that new changes in FCC regulations may dictate changes in the frequencies the local governments want to pursue. He stated that broad band frequencies will be obsolete by 2005.

H. Bill 698 Update

Mr. Gamblin stated that Senate Bill 698 had passed and inquired whether there was any organized lobby for the GIS concerns raised in this bill.

I. Other Discussion Items that May Arise

No further items were discussed at this time, but members of the Management Committee did convene in an Executive Session immediately following.

5. Adjournment

The next meeting of the GIS Committee will be held on June 20th, 10:30 am at the McLean County Highway Department.

The meeting was adjourned at 11:44 a.m.

6. Executive Session

An executive session was held to discuss impending personnel matters. No action was taken.

Respectfully Submitted,

David Mather,
MCRPC GIS Coordinator