

AGENDA

**MCLEAN COUNTY GIS MANAGEMENT  
COMMITTEE MEETING**

**FRIDAY, April 16th, 2004, 10:30 A.M.**

**MCLEAN COUNTY HIGHWAY DEPT**

**1. Call to Order**

**2. Attendance**

**3. Consent Agenda**

- A. Minutes of the March 26th, 2004 meeting of the GIS Management Committee
- B. February, 2004 Financial Report

**4. Items of Business**

None.

**5. Information / Discussion Items**

- A. GIS Recorders Fee / Intergovernmental Agreement Update
- B. Cadastral Maintenance / Map Book
- C. Next Aerial Photography Acquisition
- D. Street Maintenance
- E. Intranet Map Server
- F. GPS Cost Estimates
- G. Other Discussion Items that May Arise

**6. Adjournment**

**7. Executive Session**

## MINUTES

### **MCLEAN COUNTY GIS MANAGEMENT COMMITTEE MEETING FRIDAY, March 26, 2004, 10:30 A.M. MCLEAN COUNTY HIGHWAY DEPARTMENT**

#### **Members Present**

Phil Dick, Director - McLean County Building and Zoning; George Drye, Director of Engineering - City of Bloomington; Mike Ireland, Assessor - City of Bloomington Township.

#### **Members Absent**

Bill Gamblin, E911 Administrator - McLean County E-911; Mike Hall, Director of Public Works - Town of Normal; Paul Russell, Director - McLean County Regional Planning Commission.

#### **Others Present**

Doug Grovesteen, City of Bloomington Engineering; David Mather, GIS Coordinator - McLean County Regional Planning Commission; Bill Jackson, GIS Programmer/Analyst - McLean County Regional Planning Commission; J.R. Subbert - McLean County Assessor's Office - McLean County; Sarah Franks - McLean County E-911; Russ Warren - Farnsworth Group; Steve Sochotsky, GIS Specialist - Town of Normal; David Dodson, GIS Technician - Town of Normal; Mike Behary, County Planner - McLean County Building & Zoning; Troy Olson, GIS Specialist - City of Bloomington; Juan Garcia, GIS Specialist - County of McLean; John Mitchell, County Engineer - McLean County Highway Department; Kevin Kothe, Information Systems Engineer - City of Bloomington.

#### **1. Call to Order**

The meeting commenced at 10:40 A.M.

#### **2. Attendance**

#### **3. Consent Agenda**

Approved as presented.

#### **4. Items of Business**

None.

#### **5. Information / Discussion Items**

##### **A. GIS Recorders Fee**

Mr. Mather stated that increase in the GIS Recorders Fee had been discussed at the McLean County Regional Planning Commission's Executive Committee meeting as previously recommended by the Management Committee. Mr. Mather reported that during that meeting, the fee increase had been considered and new items to be covered by a fee increase had been introduced. These included funding all Cadastral maintenance for both the County and the City of Bloomington Township, and the County GIS Specialist position. The Planning Commission was in the process of obtaining the necessary figures for the Specialist position and Cadastral maintenance budgets. Mr. Mather stated that these numbers would subsequently be given to Maximus for a revision of the cost justification study with the new costs included. Mr. Mather stated that another executive committee meeting was to be scheduled for mid-April to address these issues.

Mr. Drye inquired as to the estimated fee increase with these new costs included. Mr. Mather stated that he estimated a fee increase of three to four dollars. Mr. Drye reminded the Management Committee that at their previous meeting, the coming election for the County Recorder was seen as a possible hindrance to support for a GIS Recorders Fee increase. Mr. Drye asked whether this was still seen as an issue. Mr. Dick stated that the upcoming election may still affect support for a GIS Recorders Fee increase according to his conversations with Mr. Zeunik and Mr. Lindberg. Mr. Dick stated the County was still in a financial squeeze and not inclined to add staff or increase fees at this time. Mr. Drye stated that the recorders fee seemed to provide a means to increase revenues without raising taxes.

### **B. Status of Intergovernmental Agreement Review**

Mr. Mather reminded the Committee it had previously advised that a change in Intergovernmental Agreements would be premature since the outcome of the GIS Recorders Fee increase was not yet known. Mr. Dick suggested that the Intergovernmental Agreement be reviewed at the next Executive Committee meeting because it was relevant to the GIS Recorders Fee increase discussion.

### **C. Cadastral Maintenance / Map Book**

Mr. Mather reported that missing annotation had been identified and added for Sidwell areas 1-24. Mr. Mather stated that these included both the cities of Bloomington and Normal. To date Sidwell had added 36,397 pieces of missing annotation, and would likely not exceed the maximum amount of annotation estimated in the contract. Mr. Mather stated that work on the map book generator software would not begin until all formatting was complete. He also stated that the County and City of Bloomington contracts for digital maintenance of the cadastral database had not yet begun and that the Technical Committee was in the process of reviewing Sidwell's revisions to its Cadastral Maintenance Editing Specifications document. Mr. Dick inquired as to the time table for beginning digital maintenance. Mr. Mather stated that Ms. Brehob-Riley had asked for one, but never received an answer. Mr. Ireland indicated that based on his conversations with Sidwell the work would go very quickly once it was begun.

### **D. Street Maintenance**

Mr. Jackson stated that he had received timely updates to the streets from Bloomington and Normal and that the quarterly update should be ready for E-911 by the end of the month. Mr. Mather stated that Mr. Jackson had been doing a considerable amount of Visual Basic programming to create an application that would assist him in the street update process.

**E. Intranet Map Server**

No new information at this time.

**F. GPS Cost Estimates**

No new information at this time.

**G. Other Discussion Items that May Arise**

Mr. Mather introduced Doug Grovesteen, the future Director of Engineering for the City of Bloomington, who will soon be taking Mr. Drye's place on the Management Committee.

Mr. Drye expressed his concern that the Management Committee should place the Spring 2006 aerial photography and planimetric acquisitions on the Agenda and begin discussing it as far in advance as possible. He also indicated that the upcoming funding decisions would impact these discussions.

**6. Adjournment**

The next meeting of the GIS Committee will be held on April 16th, 10:30 A.M. at the McLean County Highway Department.

The meeting was adjourned at 11:15 A.M.

**7. Executive Session**

No executive session was held.

Respectfully Submitted,

David Mather  
McLean County GIS Coordinator