

AGENDA

**MCLEAN COUNTY GIS MANAGEMENT  
COMMITTEE MEETING**

**FRIDAY, June 17th, 2005, 11:00 A.M.**

**MCLEAN COUNTY HIGHWAY DEPT**

**1. Call to Order**

**2. Attendance**

**3. Consent Agenda**

- A. Minutes of the May 20th, 2005 meeting of the GIS Management Committee
- B. April 2005 Financial Report

**4. Items of Business**

- A. Items removed from Consent Agenda
- B. No Other Items of Business

**5. Information / Discussion Items**

- A. GIS Director Position Update
- B. Funding Update (if any)
- C. Cadastral Annotation Project / Cadastral Maintenance
- D. Map Book PDF Product/Alternatives
- E. GIS FOIA update
- F. Street Maintenance
- G. Intranet Map Server
- H. Public Internet Map Server
- I. Other Discussion Items that May Arise

**6. Adjournment**

## MINUTES

### **MCLEAN COUNTY GIS MANAGEMENT COMMITTEE MEETING FRIDAY, May 20th, 2005, 10:30 A.M. MCLEAN COUNTY HIGHWAY DEPARTMENT**

#### **Members Present**

Paul Russell, Director - McLean County Regional Planning Commission; Doug Grovesteen, Director of Engineering - City of Bloomington; Mike Ireland, Assessor - City of Bloomington Township; Mike Hall, Director of Public Works - Town of Normal, Bill Gamblin- McLean County E-911; Juan Garcia, GIS Specialist - County of McLean (Proxy for Phil Dick)

#### **Members Absent**

Phil Dick, Director - McLean County Building and Zoning

#### **Others Present**

Bill Jackson, GIS Coordinator/Programmer/Analyst - McLean County Regional Planning Commission; Nick Lindekugel, GIS Specialist - McLean County Regional Planning Commission; J. R. Subbert - Assessor's Office - McLean County; Sarah Franks, Addressing Technician - McLean County E-911; Steve Sochotsky, GIS Specialist - Town of Normal; Mike Behary, County Planner - McLean County; Troy Olson, GIS Specialist - City of Bloomington; Mark Hocking, Engineering Systems Supervisor - City of Bloomington; Terri Joyce, Records Management - City of Bloomington Township; Leah Sweeney, GIS Technician - McLean County Assessors Office;

#### **1. Call to Order**

The meeting commenced at 10:30 A.M.

#### **2. Attendance**

#### **3. Consent Agenda**

Mr. Russell advised that the recommended format change for the GIS financial statement was not yet complete. The financial statement was approved as presented.

#### **4. Items of Business**

No items of business

## **5. Information / Discussion Items**

### **A. The GIS Director position**

Mr. Russell advised that he had received 11 resumes for the GIS Director Position to-date and anticipates that he will receive more as the June 15th closing date approaches.

Mr. Russell asked how the processing of these applicants would occur and whether it would be composed of the same individuals on the personnel search committee. Mr. Ireland indicated that there was not a personnel search committee in place but a committee put together to write the job description. Mr. Russell advised that he would forward electronic copies of future resumes to the management committee members. Mr. Russell asked for a motion that the review committee will be the same committee that have served on the position evaluation committee and Mr. Gamblin included a motion that a County representative be included. The motion was made, seconded and carried.

### **B. Funding Update**

Mr. Russell indicated that he had not heard anything new regarding the proposed Recorder fee increase. Mr. Ireland indicated that his anticipated second meeting with Mr. Zuenik and Mr. Newcom had not yet occurred. Mr. Ireland indicated that he would pursue this and try to get another meeting setup. Mr. Ireland advised that a link had been created on the Intranet Map Server to the recorders website and Mr. Garcia indicated that Mr. Newcom (County Recorder) has been using the IMS and is impressed with it. Mr. Hall suggested the Recorder's Fee study completed by Maximus be updated based on cadastral update costs being added in. Mr. Gamblin asked what it would cost to update the study. Mr. Russell suggested that the consultant, Maximus, who had prepared the original study be contacted to see if it would be justifiable to include cadastral update costs and what they would charge to update the original study. Mr. Hocking indicated that the attorney general had release an opinion on GIS and the FOIA and that this may effect our data sales and that this would need to be factored into any Recorder's fee study. A general discussion ensued about cost recovery and interpretations of fees for services and information in the context of the FOIA. Mr. Ireland indicated that should no progress be made on the Recorder's fee increase that the model for how the Regional GIS is funded will need to be redesigned especially since another office is now being asked to contribute in a way that does not directly impact that office. Mr. Russell advised that Maxiumus be contacted to determine, first if a new study is justified, and secondly, what the estimated charge would be for an update.

### **C. Cadastral**

Mr. Lindekugel provided an update on the ongoing annotation cleanup he is performing in-house and the cadastral updates being completed by the Sidwell Company. He distributed a graphic showing the areas in the county that are complete or in various stages of completion. He indicated that Sidwell was still on track with the tentative completion by late June, 2005.

#### **D. Map Book PDF Product**

Mr. Lindekugel updated the committee on progress with the PDF Map Book prototype and distributed the prototype on CD. Mr. Jackson indicated that discussion was needed at the technical level on what amount to charge for the PDF product. Conversation ensued about how to control use and distribution of the PDF product. Mr. Jackson indicated that he would investigate methods available for security of PDF documents.

#### **E. Addressed Buildings**

Mr. Jackson advised that Leah Sweeney had been working on updating the Buildings layer and that there were still many buildings for which addresses could not be determined. Mr. Gamblin indicated that they would be glad to assist in the addressing. Mr. Jackson suggested using local contacts in the smaller communities to assist with addressing. Mr. Gamblin indicated that he was open to this. Mr. Jackson asked for clarification on spatial discrepancies between address points provided by E911 and the building footprints in the building polygons. Mr. Gamblin indicated that the points could not be moved because the emergency services need to locate an address based on the centerline of the driveway for various reasons. Mr. Jackson indicated that any technical issues on how future updates from E911 be reconciled with the buildings layer would need to be discussed at the tech level.

#### **F. Street Maintenance**

Mr. Jackson advised that recent changes provided to him by consortium members had been completed and that he was continuing work with E911 on addressing discrepancies.

#### **G. Intranet Map Server**

Mr. Jackson advised that the IMS had been updated with cadastral information received from Sidwell and that a new map service was available with a link to the Recorder's web page. The parcel in the map is selected and the PIN number is passed to the Recorder's website and the matching records are displayed automatically.

#### **H. ArcSDE Server**

Mr. Jackson advised that he had saved \$4000 on SQL server software by going through a State of Illinois license agreement with Microsoft. Further, the ArcSDE software and server had been received and ready for setup pending further discussions with the County IS department.

#### **I. Other Discussion Items that May Arise**

Mr. Jackson advised that he had investigated external hosting for the public IMS site and found it relatively expensive. He also planned to discuss options for setting up a public site using existing web servers.

#### **6. Adjournment**

The next regularly scheduled meeting of the GIS Committee, pending items of business, is June 17th, 10:30 A.M. at the McLean County Highway Department.

The meeting was adjourned at 12:00 A.M.

Respectfully Submitted,

Bill Jackson  
McLean County GIS Coordinator