

AGENDA

**MCLEAN COUNTY GIS MANAGEMENT  
COMMITTEE MEETING**

**FRIDAY, August 18th, 2006, 10:30 A.M.**

**MCLEAN COUNTY HIGHWAY DEPT**

**1. Call to Order**

**2. Attendance**

**3. Consent Agenda**

- A. Minutes of the July 21st, 2006 meeting of the GIS Management Committee
- B. June 2006 Financial Report

**4. Items of Business**

- A. GIS Specialist selection
- B. No other Items of Business

**5. Information / Discussion Items**

- A. Update on GIS Director position
- B. Cadastral Maintenance
- B. Orthophotography/LiDAR Project
- C. Intranet/Internet Map Servers
- D. Other Discussion Items that May Arise

**6. Adjournment**

**7. Executive Session**

(if required)

## MINUTES

### **MCLEAN COUNTY GIS MANAGEMENT COMMITTEE MEETING**

**FRIDAY, July 21st, 2006, 10:30 A.M.**

### **MCLEAN COUNTY HIGHWAY DEPT**

#### **Members Present**

Paul Russell, Director - McLean County Regional Planning Commission; Doug Grovesteen, Director of Engineering - City of Bloomington; Mike Ireland, Assessor - City of Bloomington Township; Mike Hall, Director of Public Works - Town of Normal; Phil Dick, Director - McLean County Building and Zoning.

#### **Members Absent**

Bill Gamblin- McLean County E-911

#### **Others Present**

Bill Jackson, GIS Coordinator - McLean County Regional Planning Commission; Steve Sochotsky, GIS Specialist - Town of Normal; Troy Olson, GIS Specialist - City of Bloomington; Juan Garcia, GIS Specialist - McLean County, Bradley Newman, Planning Intern - McLean County Regional Planning Commission; Leah Sweeney, GIS Technician - McLean County; John Henderschott, Environmental Health Programs Supervisor - McLean County Health; Bradley Newman, Planning Intern - McLean County Regional Planning Commission; Mitch Horrie, GIS Intern - McLean County Regional Planning Commission; Justin Nettleton, GIS Intern - McLean County Regional Planning Commission; Brian Pett, Engineering Intern - McLean County Regional Planning Commission; Charlotte O'Donnell, GIS Intern - McLean County Building and Zoning; Mercy Davison, Planner - Town of Normal.

#### **1. Call to Order**

The meeting commenced at 10:40 A.M.

#### **2. Attendance**

#### **3. Consent Agenda**

Mr. Hall asked about the lower than anticipated balance in the financial report and Mr. Russell explained that it reflected payments to the vendor for the Orthophotography project. Although the funds are pass through, they are reflected in the balance due to the accounting system used.

The consent agenda was approved as presented.

#### **4. Items of Business**

##### **A. GIS Specialist selection**

Mr. Russell announced that the Regional Planning Commission had received approximately 26 resumes for the GIS Specialist position. Mr. Russell asked who would like to participate in the review process and five GIS Technical Committee members volunteered. Mr.

Jackson distributed packets to them and indicated he would coordinate the initial meeting to discuss the selection criteria the following week.

## **B. Other Items of Business**

No items of Business

## **5. Information / Discussion Items**

### **A. Update on the GIS Director position**

Mr. Russell advised that the temporary and permanent residency permits needed to be approved before the candidate could be hired. Mr. Russell explained that the temporary residency permit had been approved and the paper work started for the permanent residency permit as well as a 30 day advertising requirement for the position. Several new resumes had been received for the position in response to the advertisements. Mr. Hall asked whether the temporary permit was through a certain date and Mr. Russell explained that a permanent permit was required before he could be hired and that he did not have a time frame for the approval of the permanent residency permit.

### **B. Cadastral Maintenance**

Mr. Garcia indicated the County now had a VPN connection to the cadastral geodatabase at Sidwell and had done some limited editing of attributes but not line work. Mr. Garcia advised that Sidwell expected to complete all 2005 documents with the next 2 months and would reconcile and post by Friday. The 2005 County documents were now complete and Sidwell was working the City of Bloomington Township documents. Mr. Garcia indicated that the County would start assigning PIN numbers for 2006 documents in October and that the City of Bloomington Township already assigns their own PIN numbers. Mr. Garcia expected to meet soon with the Township to discuss editing of the data.

Mr. Ireland asked whether we could purchase an additional ArcInfo seat for the cadastral maintenance and indicated that he was willing to pay for the additional license. In response to a question regarding availability of ArcInfo seats, Mr. Jackson indicated that the license manager software allowed for limiting a specific number of licenses available per entity.

### **C. Orthophotography/LiDAR Project**

Mr. Jackson advised that he planned to draft a letter requesting an amendment of contract with Pinnacle due to the excessive leaf-out condition apparent in the raw digital photography. The amendment would clarify the reflight of the 4" area and 8" areas no later than April 1st, 2007, plus an appropriate retainer. The amendment is intended to verify what the vendor had already agreed to provide in a letter sent to the Planning Commission in April, 2006 prior to the 4" flight. Mr. Jackson advised that he would send the draft to the Steering Committee for review. The LiDAR data delivery date was changed to August 4th. Mr. Jackson described a conference call with the vendor regarding the pilot areas and the need to use the LiDAR data for the DEM and contours rather than traditional stereo compilation methods; and the need to work the Eastside Highway priority area first.

### **C. Intranet/Internet Map Servers**

Mr. Jackson advised that the two servers for the public ArcIMS site were installed on the County network and the DMZ, respectively. Due to unexpected staff considerations the site is not yet operational. In the interim the site will continue to be hosted by Latitude Geographics. Mr. Hall asked if it was known how many people had visited the public site and Mr. Jackson responded that statistics had been received from Latitude and had been distributed to the committee. Mr. Jackson would resend the statistics to anyone who not received them. Mr. Ireland indicated that he had heard very positive feedback on the site to date.

Mr. Jackson indicated that the Wind Farm Turbine and Inspection locations had been added to the County intranet IMS as well as approximately 6000 place name locations.

**D. Other Discussion Items that May Arise**

No other discussion items

**E. No Other Items of Business**

**6. Adjournment**

The next regularly scheduled meeting of the GIS Committee pending items of business, is August 18th, 10:30 A.M. at the McLean County Highway Department.

**7. Executive Session**

No executive session was held.

The meeting was adjourned at 11:18

Respectfully Submitted,

Bill Jackson  
McLean County GIS Coordinator