

AGENDA

**MCLEAN COUNTY GIS MANAGEMENT  
COMMITTEE MEETING**

**FRIDAY, May 26th, 2006, 10:30 A.M.**

**MCLEAN COUNTY HIGHWAY DEPT**

**1. Call to Order**

**2. Attendance**

**3. Consent Agenda**

- A. Minutes of the April 14th, 2006 meeting of the GIS Management Committee
- B. March 2006 Financial Report

**4. Items of Business**

- A. IPS Subscription cost options

**5. Information / Discussion Items**

- A. Cadastral Maintenance
- B. Orthophotography/LiDAR Project
- C. Intranet/Internet Map Servers
- D. Other Discussion Items that May Arise

**6. Adjournment**

**7. Executive Session**

(if required)

## MINUTES

### **MCLEAN COUNTY GIS MANAGEMENT COMMITTEE MEETING**

**FRIDAY, April 14th, 2006, 10:30 A.M.**

### **MCLEAN COUNTY HIGHWAY DEPT**

#### **Members Present**

Paul Russell, Director - McLean County Regional Planning Commission; Mike Ireland, Assessor - City of Bloomington Township; Mike Hall, Director of Public Works - Town of Normal; Phil Dick, Director - McLean County Building and Zoning; Doug Grovesteen, Director of Engineering - City of Bloomington.

#### **Members Absent**

Bill Gamblin- McLean County E-911.

#### **Others Present**

Bill Jackson, GIS Coordinator - McLean County Regional Planning Commission; Steve Sochotsky, GIS Specialist - Town of Normal; Troy Olson, GIS Specialist - City of Bloomington; Leah Sweeney, GIS Technician - McLean County Assessors Office; Mark Hocking, Engineering Systems Supervisor - City of Bloomington; Terri Joyce, Records Management - City of Bloomington Township.

#### **1. Call to Order**

The meeting commenced at 10:30 A.M.

#### **2. Attendance**

#### **3. Consent Agenda**

The consent agenda was approved as presented..

#### **4. Items of Business**

No items of Business

#### **5. Information / Discussion Items**

##### **A. Staffing**

Mr. Russell advised that Mr. Lindekugel, the current GIS Specialist, had accepted a position in Portland, Oregon. The committee should decide whether to refill the position, and if so, what tasks that person will be assigned. Mike Hall asked how long Mr. Lindekugel had worked at Regional Planning. Mr. Jackson stated that he had worked for two years starting as an intern and had taken over cadastral maintenance when the previous GIS Specialist left. Mr. Ireland indicated that he was not sure we needed a full fledged cadastral person since the County and City of Bloomington Township had staff who could fill that role but stated that a GIS Specialist may assist with cadastral quality control. Mr. Garcia indicated that the County had

wanted to eventually move the cadastral maintenance in-house and agreed that a GIS Specialist at Regional Planning could assist with QC and integration of the dataset into the GIS. Mr. Hall expressed concern that the timing for any hiring process could effect the anticipated July completion of the cadastral backlog and that relying on interns was only a temporary solution. Mr. Dick suggested it was feasible that an intern could work out long term. Mr. Ireland stated that two positions were currently open; that of Director of Regional GIS and the GIS Specialist and he would like to see the GIS Director have a hand in defining the GIS Specialist job description. Mr. Kothe suggested that a 30 day deadline be set for filling the Director position. If the current candidate cannot be hired within 30 days that the position be reposted. Mr. Russell reminded the Committee that delays in the hiring process for the Director were not anticipated. Mr. Grovesteen advised that at minimum a job description be put together for the GIS Specialist. Mr. Jackson stated that he had several job descriptions.

### **B. Cadastral Maintenance**

Mr. Jackson advised that Mr. Lindekugel had put together documentation for the cadastral maintenance

### **C. Orthophotography/LiDAR Project**

Mr. Jackson advised that all project status reports would be available on the internal GIS website as soon as he received them from the vendor. The status report for the previous week indicated that the aerial survey work was to be wrapped up by the end of this week and the LiDAR collection was 52% complete.

### **D. Intranet/Internet Map Servers**

Mr. Jackson indicated that he had distributed a document to the GIS Management Committee on March 30th outlining one and five-year cost options for hosting the public ArcIMS website. He reminded the Committee that they had agreed at the February meeting to review the document and submit preferences via email prior to today's meeting. Mr. Jackson advised that Mr. Hall had asked by email whether the cost for server replacement had been factored into the five-year cost. Mr. Jackson stated that it had not. Mr. Jackson indicated that those Management Committee members who responded expressed a preference for option number one; internal hosting of the public ArcIMS website. Mr. Nelson advised that the County was planning to acquire a Storage Area Network (SAN) and offered storage space on the disk array for GIS data. Mr. Jackson indicated that the new orthophotography would require more disk space than originally anticipated due to higher pixel spatial resolution and pixel depth. Mr. Ireland expressed frustration with all the delays for implementation of the public ArcIMS server and indicated a need for a time frame and a target date for getting the site online. Mr. Jackson explained the reasons for the delays, including the need for confirmation of the Committee's approval of the internal hosting option in light of new cost information. In response to Mr. Ireland's concerns regarding the time frame, Mr. Jackson suggested that the website be hosted externally for several months while the internal website is set up and any technical issues resolved. The Committee members agreed to pursue external hosting on a temporary basis.

**E. ESRI Users Conference**

It was announced that Mr. Jackson, Mr. Olson, and Ms. Sweeney would be attending the ESRI Conference in August.

**F. Other Discussion Items that May Arise**

Mr. Jackson advised that he was contacted by an engineering firm with a client interested in acquiring the new aerial photography. Mr. Jackson suggested a price of \$300.00 per tile for the high flight photography and the other members concurred.

**G. No Other Items of Business**

**6. Adjournment**

The next regularly scheduled meeting of the GIS Committee pending items of business, is May 19th, 10:30 A.M. at the McLean County Highway Department.

**7. Executive Session**

No executive session was held.

The meeting was adjourned at 11:39

Respectfully Submitted,

Bill Jackson  
McLean County GIS Coordinator